

VSign – Vryno's Digital Signature Solution

Purpose:

VSign helps organizations digitally transform the way they handle documents by replacing physical signatures with secure, legally valid electronic signatures. It enables faster turnaround times, reduces reliance on paper, and provides a seamless signing experience for employees, customers, and partners.

Why It Matters:

Traditional document signing involves printing, scanning, courier services, or in-person meetings – all of which add time, cost, and friction. VSign eliminates these inefficiencies by allowing documents to be signed anywhere, anytime, while still maintaining security and compliance with international regulations.

Core Advantages:

- Documents signed in minutes, not days.
- Accessible across devices (desktop, tablet, mobile).
- Secure, compliant, and legally binding.
- Real-time status tracking and audit trails.
- Scales with business size – from freelancers to enterprises.

Features

Multi-Party Signing:

Send documents to multiple stakeholders simultaneously or sequentially. For example, an HR contract may require signatures from the new hire, HR manager, and director. VSign lets you define signing order and ensures no step is skipped.

Real-Time Tracking & Audit Trails:

Every action is logged – when a document is opened, who signed it, at what time, and from which device. This tamper-proof audit trail not only improves transparency but also meets compliance requirements.

Custom Templates:

Create templates for frequently used documents such as NDAs, contracts, or sales agreements. Instead of starting from scratch each time, users can quickly send out pre-approved, branded templates.

Reminders, Notifications & Expiry Dates:

Automated reminders keep signers on track. Admins can set expiry dates on signing requests to avoid bottlenecks and ensure timely closure.

Advanced Signature Types & Security:

VSign supports different levels of signatures – from basic e-signatures to Advanced Electronic Signatures (AES) and Qualified Electronic Signatures (QES) that meet stricter legal standards. Signatures can be enhanced with AATL-enabled certificates and blockchain timestamping.

Bulk / Enterprise Features:

Enterprise customers can send thousands of documents at once (e.g., policy updates to employees), enable in-person signing on tablets at retail outlets, or integrate VSign into existing systems using APIs.

Integrations:

Seamless integration with cloud storage providers (Google Drive, OneDrive, Dropbox), email, and other business tools ensures smooth workflows.

Pricing & Plans

VSign is designed with tiered pricing to suit businesses at different stages of growth:

Plan	Price (USD/user/month)	Key Features
Free	\$0	- One user only - 5 envelopes/month - Basic workflows, notifications, audit trail - Cloud storage import/export - Mobile and desktop apps

Standard	\$10	- 25 envelopes per user per month - Approval workflows - SMS delivery of documents - Advanced signatures & certificates - Recipient verification (OTP, email verification) - Custom roles and permissions - Priority support
Professional	\$16	- Unlimited envelopes - Unlimited templates - Full branding and white-labelling of requests - Attachments from signers (e.g., ID documents) - Multi-language support - Reporting & analytics
Enterprise	\$22	- All Professional features plus: - Bulk send & bulk sign - In-person signing - Collect payments with signatures - Regulatory compliance (21 CFR Part 11, EU GMP Annex 11) - Qualified Electronic Signatures (QES) - Blockchain timestamping - APIs, webhooks, and developer tools - Custom domain, white label portals - Automatic cloud backups

Data, Security & Compliance

Encryption:

All documents are encrypted both during transmission and while stored in the cloud, ensuring data confidentiality.

Authentication:

Signers can be verified through multiple factors: OTP (one-time password), email verification, or third-party identity checks.

Audit Trails:

Every interaction with a document – view, signature, decline – is logged in a tamper-proof audit trail. This ensures traceability and accountability.

Compliance:

VSIGN meets international e-signature standards including:

- E-SIGN Act (US)

- eIDAS Regulation (EU)
- IT Act (India)

This ensures documents signed with VSign are legally binding globally.

Access Controls:

Admins can assign permissions (e.g., who can create templates, send documents, or manage branding). Enterprise clients can further segment roles across teams or departments.

Workflow & Automation

Signature Workflows:

Businesses can design workflows that match their approval hierarchies. Example: A purchase order might first need approval by Procurement, then signature from Finance, and finally confirmation from the Vendor.

Reminders & Notifications:

Automated emails and SMS notifications nudge signers to complete pending actions. Admins can also trigger reminders manually.

Expiry & Time-Sensitive Actions:

Set validity periods for signature requests to ensure critical agreements don't linger unresolved. Expired requests can be re-issued easily.

Bulk & Template Automation:

Bulk sending allows HR to distribute employment policy updates to hundreds of employees simultaneously. Templates reduce manual setup for recurring documents.

User Roles & Access Control

Standard Roles:

- **Sender:** Can create and send documents.
- **Signer:** Signs assigned documents.
- **Admin:** Manages templates, settings, and user roles.

Custom Roles:

Businesses can define unique roles – e.g., “Compliance Officer” who can review documents but cannot edit them.

Enterprise White-Labeling:

Enterprise clients can apply their logo, colours, and even custom domain names to build trust with signers. This makes the signing experience seamless and professional.

Use Cases Across Industries

Human Resources (HR):

Offer letters, employment contracts, and NDAs can be signed in minutes, speeding up hiring and onboarding.

Sales & Marketing:

Close deals faster with signed proposals, contracts, and renewals – all handled digitally.

Legal & Compliance:

Manage contracts, confidentiality agreements, and compliance forms with full audit trails.

Procurement & Operations:

Vendor agreements, purchase orders, and service contracts can be digitised for better visibility and efficiency.

Finance:

Invoice approvals, loan documents, and internal audits can be handled more securely and quickly.

Sector-Specific Examples:

- **Real Estate:** Digital lease/rental agreements signed remotely.
- **Healthcare:** Consent forms signed digitally by patients.
- **Education:** Admissions and enrolment forms signed online.

Benefits & ROI

- **Speed:** Reduce turnaround from days to minutes.
- **Cost Savings:** No more courier, paper, printing, or scanning.
- **Productivity:** Staff spend less time chasing signatures and more time on value-adding work.
- **Compliance:** Always audit-ready with transparent digital trails.
- **Scalability:** Handle growing transaction volumes without additional overhead.
- **Sustainability:** Go paperless and reduce environmental impact.

- **Brand Trust:** White-labelling builds customer confidence.

Getting Started & Best Practices

Implementation Steps:

1. Identify frequent document workflows (contracts, invoices, HR documents).
2. Choose a plan suited to your organisation's size and compliance needs.
3. Set up templates for recurring documents.
4. Define workflows and assign roles/permissions.
5. Train your staff and test with pilot documents.
6. Roll out gradually across departments.
7. Monitor usage metrics (time to sign, pending signatures, etc.) and optimise.

Best Practices:

- Use reminders and expiry settings to reduce delays.
- Keep documents well-organised with templates and naming conventions.
- Use branding to reassure clients of authenticity.
- Review audit trails regularly for compliance.
- Continuously train and update staff on new features.

